



ST. JOSEPH'S COLLEGE  
READING • BERKSHIRE

Fees Information  
2019/2020

### Acceptance Deposit

A non-refundable acceptance deposit of £500.00 per pupil is payable upon confirmation of a place in the school. This is returnable on completion of Year 6 or Year 13. Alternatively, if you prefer, you may donate the deposit to the school's Bursary Fund.

### Tuition Fees

Fees are usually reviewed for the beginning of each academic year at the discretion of the Governors, and parents are given as much notice as possible of any increases.

The fees for the academic year commencing September 2017 are as follows:

	Per term	Per Annum
<b>Senior School Fees</b> Year 7 - Year 13	£4,000	£12,000
<b>Prep School Fees</b> Juniors (Year 3 - 6)	£3,324	£9,972
Early Years full day and Infants (Early Years 1 - Year 2)	£3,072	£9,216
Early Years (half day)	£2,340	£7,020

St Josephs' operates a direct debit scheme for payment of fees. Payment is taken in advance in ten equal monthly instalments from July to April inclusive, with a payment holiday in May and June.

### Payment of Fees and Extras

Parents will receive a schedule, in June each year, which will outline the yearly Tuition Fees. For pupils in Early Years to Year 8 this will also include lunches. At the end of each term parents will receive a statement of account detailing payments received to date.

Towards the end of each term the fees for the current term's Extras (including optional lessons and extended day charges) will be calculated and an invoice will be issued.

A final reconciliation will be performed at the end of the academic year and a final invoice will be issued.

### Fees Refund Scheme

The school has a scheme in place which enables it in specified circumstances to refund basic tuition fees if the pupil is absent from school through sickness, accident or quarantine. If you wish to take up this option, a charge of 1.37% of the basic tuition fee will be added to the pupil's fee account. Information and application forms are sent to parents with the Autumn term invoice.

### Bursaries

A limited number of means-tested bursaries are available to those joining in Year 7 or Year 9, further details of which may be obtained from the Bursar. For current pupils in the Senior School, bursarial support may also be provided where parents experience financial difficulties.

### Optional Lessons

Optional lessons in music, LAMDA (speech and drama), and ballet (Prep pupils only), are available, on a basis of 30 lessons in a full year, as follows:

Individual tuition	£217.00 per term
Shared tuition (2)	£132.50 per term
Group tuition	£78.40 per term

One term's notice is required for cancellation.

### Learning Support Sessions

Costs are based on a full term of sessions, available to Senior School pupils only.

20 minutes	£16.95 per session
40 minutes	£33.90 per session





### Early Years Minimum Attendance

The majority of children joining Early Years 1 attend full time. However we are happy for children to start on a part time basis, moving towards full time attendance as parents and teachers feel is appropriate.

The minimum weekly attendance for children in Early Years 1 is two full school days (8.20am to 3.20pm) or three mornings (8.20am to 1.00pm). This rises to a minimum of three full school days or five mornings in Early Years 2.

Our expectation is that most children will be attending full time by the summer term of Early Years 2.

### Childcare Vouchers/Tax-Free Childcare

St Joseph's College participates in the current government salary sacrifice childcare voucher scheme, and will also accept payments via the new Tax-Free Childcare scheme.

Both schemes can be used to pay for:

- School fees for children aged 3 to 5
- Extended Day for children aged 3 to 11
- St Joseph's College Early Years Holiday Club (Early Year 1 to Reception)
- St Joseph's College Holiday Club (Year 1 to Year 6)

St Joseph's accepts Childcare Vouchers from all the main suppliers. Please contact the Finance Office for more information on reference numbers and on which elements of fees these vouchers can be used against.

### Free Early Years Funding

For three and four year olds, parents can claim Free Early Years Funding to help cover the cost of fees. Funding is available for 38 weeks of the year. St Joseph's College offers this funding for up to 15 hours per week.

More information can be found online at [www.childcarechoices.gov.uk](http://www.childcarechoices.gov.uk)

Funding is given from the term after your child turns three to the term after they turn five, based on cut off dates of 31 August, 31 December and 31 March to avoid variation in actual term dates.

### Essential Equipment

Certain items of essential equipment are supplied to pupils at different stages in the school, the cost of which is charged on the first or next fee bill, as follows:

Pupils entering the Senior School will be supplied with essential books and equipment at a cost of approximately £45.

### Public Examination Fees

The cost of fees charged by the various examining boards is charged on the fee bill in the year in which the examination is being taken.

### Book Deposit

In order to relieve parents of the burden of purchasing all the necessary text books, the school makes a termly charge for providing them. For Years 10 and 11, £15 per term is charged for each of the six terms (a total of £90). Provided that all books are returned at the end of Year 11 this amount is fully refunded. During Years 12 and 13 the deposit is £20 per term and provided all books are returned, the amount (£120) is fully refunded at the end of Year 13.

Where books are not returned or are damaged there will be a deduction from the refund to cover the cost of replacement.

For parents of pupils in Year 11 or Year 13 please note text books must be returned by the end of the Summer Term. Once the books are received the book deposit will be refunded in August. Alternatively, if you prefer, you may donate the deposit to the Bursary Fund which will be used to assist pupils to attend the College where their parents are unable to afford the full fees.

### Meals

Meals are served daily in the College Dining Hall. There is a cafeteria service and pupils can choose from a wide range of hot or cold snack dishes.

All Prep pupils are expected to have a school lunch and are provided with a healthy snack for their morning break. A daily charge for this of £3.40 is added to your invoice. Breakfast and tea are provided as part of the Extended Day.

For Years 7 and 8, school lunch is compulsory and a daily charge of £3.75 is added to your invoice.

For Years 9 to 13 there is a set charge of £3.75 for lunch. Pupils may also purchase breakfast, a snack at break time and tea at a cost of £1.90 each. The purchase of these items is recorded on the cashless payment system and the charges are added to the termly invoices.



### Extended Day

The Prep School is open from 8.00am to 6.00pm. Supervised breakfast is available in the College Dining Hall from 7.45am.

After school sessions run until 5.15pm or 6.00pm and include afternoon tea. Children have opportunities to take part in a variety of activities, play games, or find a quiet space to do their homework. Each evening sports activities, run by qualified instructors, are also offered.

Booking for a whole term for Prep pupils is strongly advised, and for this discounted prices are offered - £7.25 until 5.15pm and £10.85 until 6.00pm. Standard prices for all other bookings are £8.10 until 5.15pm and £12.05 until 6.00pm.

Additional fees will be applied at the rate of £4.50 per 15 minutes for late collections before 6.00pm and £15 per 15 minutes or part thereof for collections after 6.00pm.

Bookings received after 12.00pm on the day will attract a 50% surcharge. No refunds will be given for cancellations less than 24 hours in advance.

Further details, terms and conditions and booking information are available from the Prep School and the school website.

### Holiday Club

St Joseph's offers two Holiday Clubs which run for every full week of the holidays (with the exception of a two week closure at Christmas). The clubs are open to pupils from Early Years 1 to Year 6 and run from 8.00am to 6.00pm.

For children in Early Years 1 to Reception, this takes place in the Early Years Centre and is staffed by St Joseph's Early Years practitioners.

For children in Year 1 to Year 6, a multi sports and activity club is run by St Joseph's College staff, with exciting and diverse challenges to suit everyone in this age group.

Cost per day (8.00am - 6.00pm) is £37.90

Cost per half day (8.00am - 1.00pm or 1.00pm - 6.00pm) is £20.55

Cost per week is £188.75

(There is an early booking discount for bookings made more than one month in advance: £3 per day or £15 per week). No discounts are available for half days.

Holiday Club Payments must be made at the time of booking. All bookings should be made via the online booking facility on My School Portal. No refunds will be given for cancellations less than 24 hours in advance.

Both Holiday Clubs are open to both St Joseph's pupils and non-pupils, with priority given to pupils enrolled at the school.

Further details, terms and conditions and booking information are available from the Prep School and on the school website.

### School Transport

The school offers a school minibus service from a number of areas including Maidenhead, Henley, Thatcham and Caversham, for which there is a charge of £8.30 per day. We also operate a service to and from Reading Station (charge of £3.60 per day). For details please contact the Bursar.

### Out of School Visits

Pupils have the opportunity to participate in a variety of out of school visits. My School Portal is used for payment of these visits, costs for which are not included in the fees.

### Withdrawal

Parents are reminded that they need to give at least one term's written notice of withdrawal of their child from the school, from school transport and optional lessons such as music and speech.

### In Lieu of Notice

Due to the termly organisation and allocation of resources you will be charged if the required period of notice is not given to cover the school's losses. In such circumstances we require you to pay a sum equivalent to the fees and/or supplementary charges you would have paid had the required period of notice been given. We refer to this sum as fees in lieu of notice.

### More Information

For further detailed information please visit [www.sjcr.org.uk](http://www.sjcr.org.uk) where you can download the Parent Handbook.





ST. JOSEPH'S COLLEGE  
READING • BERKSHIRE

UPPER REDLANDS ROAD, READING,  
BERKSHIRE, RG1 5JT

0118 966 1000  
ADMISSIONS@SJCR.ORG.UK  
WWW.SJCR.ORG.UK